



To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 21 April 2015 at 2.00 pm

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Joanna Simons

Joanna Simons
Chief Executive

April 2015

Contact Officer: **Sue Whitehead**
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Membership

Councillors

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Business & Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children, Education & Families</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Cultural & Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Lawrie Stratford	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health & the Voluntary Sector</i>

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

*Next Meeting Date: 26 May 2015**

**Please note change of date.*

County Hall, New Road, Oxford, OX1 1ND

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Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes

To approve the minutes of the meeting held on 17 March 2015 (**CA3 – to be circulated separately**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. 2014/15 Financial Monitoring & Business Strategy Delivery Report - February 2015 (Pages 1 - 46)

Cabinet Member: Finance

Forward Plan Ref: 2014/176

Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Report by Chief Finance Officer (**CA6**).

Financial report on revenue and capital spending against budget allocations, including

virements between budget heads.

The Cabinet is RECOMMENDED to:

- (a) note the report and annexes;***
- (b) approve the return of £0.640m Supplementary Estimate relating to the Severe Weather Recovery Grant as set out in paragraph 64;***
- (c) approve the creation of the Government Initiatives Reserve and the contribution of £0.840m as set out in paragraph 77;***
- (d) approve the write off part of the developer contribution as set out in paragraph 69;***
- (e) approve the changes to fees and charges set out in Part 4 and Annex 7a and 7b;***
- (f) approve the changes to the Capital Programme set out in Annex 8c;***
- (g) approve the release of £3.9m to expand the Broadband programme and to contractually commit to the construction of the revised programme as set out in paragraph 97; and***
- (h) Approve allocation of £2.450m Local Growth Fund capital funding as a contribution towards the construction of stages 1 and 2 of the Wantage Eastern Link Road by the developer of the Crab Hill development as set out in paragraphs 98 to 100.***

7. Cabinet Business Management & Monitoring Report for Quarter 3 (Pages 47 - 62)

Cabinet Member: Deputy Leader

Forward Plan Ref: 23014/177

Contact: Maggie Scott, Head of Policy Tel: (01865) 816081

Report by Head of Policy (**CA7**).

This paper provides details of performance for quarter three (2014-15) for the Cabinet to consider. The report is required so that the Cabinet can monitor the performance of the Council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level.

Cabinet is RECOMMENDED to note and discuss the performance reported in the dashboards.

8. Delegated Powers of the Chief Executive - April 2015

Cabinet Member: Leader

Forward Plan Ref: 2014/178

Contact: Sue Whitehead, Principal Committee Officer Tel (01865) 810262

To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.3 of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call in.

<i>Date</i>	<i>Subject</i>	<i>Decision</i>	<i>Reasons for Urgency</i>
11 March 2015	Request for Exemption from the Contract Procedure Rules – Request in relation to the provision for the extraction of data from GP Practice Medical Notes to manage activity data for public health services in GP primary care settings	Approve an exemption from tendering with the Council's Contract Procedure Rules in respect of the continuation of the procurement data service from Central Southern Commissioning Support Unit for a period of 12 months from 1 April 2015 at a cost of £58,993.	To ensure continuity of service provision whilst options for future service delivery are considered..
11 March 2015	Request for Exemption from the Contract Procedure Rules – Champion Recruitment	Approve an exemption from tendering with the Council's Contract Procedure Rules in respect of a 12 month interim contract with Champion Recruitment for the supply of temporary agency staff, with a value of c£5 million.	To ensure continued provision of the service and to provide the necessary time for the County Council to consider its future resourcing strategy and needs, and to put in place the appropriate procurement strategy.

9. Forward Plan and Future Business (Pages 63 - 64)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet

is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA9**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.
